



# American Indoor Air Quality Council

## Preparing for the Council-certified Indoor Air Quality Manager (CIAQM) Examination

### Examination Reference Materials:

The CIAQM examination is based on standard industry reference texts, not on a particular course curriculum. Examination items are drawn directly from the following references:

- American Indoor Air Quality Council, *Code of Conduct* ([www.iaqcouncil.org](http://www.iaqcouncil.org))
- EPA, *Building Air Quality: A Guide for Building Owners and Facility Managers* (Washington: EPA, 1991)
- Shirley J. Hansen and H. E. Burroughs, *Managing Indoor Air Quality*, 3rd edition (2004) **OR** 4<sup>th</sup> edition (2008).

### Examination Topics:

The 100-question, closed book examination covers **three topics** relevant to indoor air quality management:

**(NOTE:** For a detailed list of the knowledge and skills tested within each topic area, consult page 3 of the CIAQM application booklet)

1. Basic Principles of Indoor Air Quality (40 questions)
2. IAQ Program Administration (40 questions)
3. IAQ Investigations and Remediation (20 questions)

### Preparing for the CIAQM Examination:

To prepare for the CIAQM exam, first read the reference books listed above in their entirety. Then review the following sections from each text in more detail:



**WARNING: Limiting your study to only the following pages will put you in danger of failing the exam. The exam assumes a comprehensive knowledge of each reference text.**

1. **EPA, *Building Air Quality* - entire**
2. **Burroughs et al., *Managing Indoor Air Quality***

3 <sup>rd</sup> Edition	4 <sup>th</sup> Edition
Chapters 3,4,5 and 11 – entire	Chapters 3,4,5 and 11 – entire
Chapter 6 – pages 145 through 151	Chapter 6 – pages 147 through 154
Chapter 7 – pages 167 through 187	Chapter 7 – pages 169 through 189
Chapter 8 – pages 194 through 208	Chapter 8 – pages 198 through 211
Chapter 10 – pages 245 through 246	Chapter 10 – pages 249 through 250